



Test Coordinator Monthly Webinar

December 14, 2022

**RHODE
ISLAND**

Agenda for December 14, 2022

- Introduction (*Heather Heineke*)
 - Test Coordinator Monthly Webinar Calendar
 - RIDE Assessment Team
- One Percent Waiver for Alternate Assessment (*Heather Heineke*)
- Individual Test Updates & Preparing for 2022-23 RI State Assessments (*Ana Karantonis*)
 - ACCESS for ELLs
 - PSAT 10 and SAT
 - RICAS
- Test Coordinator Handbook (*Ana Karantonis*)
- Resource Slides

Test Coordinator Monthly Webinars

- **Details:**

- **WHO:** district and school test coordinators, special education directors, EL directors, data managers, technology coordinators
- **WHAT:** pertinent information about state assessments, including monthly tasks, to support schools and LEAs in a successful test administration year
- **REGISTRATION:** the link to register for the entire series can be found at www.ride.ri.gov/tc
- **RECORDINGS** can be accessed here:
<https://www.gotostage.com/channel/c26524b43a8b452bb6c644601ca811fc>

- **Webinar Calendar (Wednesdays at 10:00am) – Save the Dates!**

- | | |
|---------------------------|---------------------|
| ○ September 21 | ○ February 15, 2023 |
| ○ October 19 | ○ March 15, 2023 |
| ○ November 16 | ○ April 19, 2023 |
| ○ December 14 | ○ May 17, 2023 |
| ○ January 18, 2023 | ○ June 14, 2023 |

RIDE Assessment Team

Phyllis Lynch, PhD • Director, Office of Assessment, Instruction, & Curriculum

Heather Heineke • NGSA
• DLM

Ana Karantonis • ACCESS for ELLs and Alternate ACCESS for ELLs
• Psychometrics

Tricia Bowler • RICAS
• PSAT 10 and SAT

Jackie Branco • NAEP
• Accommodations for all state assessments
• Medical Exemptions

Alternate Assessments

One Percent Waiver

<https://www.ride.ri.gov/One-Percent-Rule-Assessment>

Every Student Succeeds Act (ESSA): The One Percent Rule for Alternate Assessments

“The total number of students assessed in a subject using an alternate assessment aligned with alternate academic achievement standards...may not exceed 1% of the total number of students in the state who are assessed in that subject.”

Goals and Outcomes of Alternate Assessment & the One Percent Rule

Goals of the Alternate Assessment and ESSA:

- To include students with significant cognitive disabilities in assessment and accountability.
- To ensure that standards-based skills and content are taught at levels that are meaningful and challenging.
- To determine which knowledge and skills students have learned.
- To provide information to schools and parents/guardians on the achievement of students with significant disabilities (i.e., what they can do).

Goal of the One Percent:

- To ensure that all students found eligible for the alternate assessments are properly identified by collecting and using relevant evidence for each of the three criteria.

Overview of the One Percent Waiver Request Process

Step 1: State must complete the waiver request

- www.ride.ri.gov/dlm

Step 2: State must have all LEAs over 1% agree with the following assurances:

- Train IEP Teams on Eligibility for Alternate Assessment Criteria.
- Ensure that IEP Teams correctly identify students using the criteria.
- Ensure that families are informed that their student will participate in DLM and explain any implications of this decision.
- Ensure that a signed Participation Criteria for Alternate Assessments Form is in each student's record.
- The assurances are included in the CRP so all LEAs signed the assurances this year.

Step 3: RIDE must post the waiver, including a plan and timeline, for public comment

Step 4: RIDE submits waiver, plan and timeline, public comment, and other documentation, to USED by January 3, 2023.

Step 5: Wait for approval/denial of waiver from USED.

Requirements for Submitting a Waiver

Participation Rates

- Must have tested at least 95% of **all students** in grades that are tested (3-8, 11), in each content area where a waiver is being requested (ELA, math, science).
- Must have tested at least 95% of **students with disabilities** in grades that are tested (3-8, 11) in each content area where a waiver is being requested (ELA, math, science).

Demonstrate a reduction in the rate of [DLM] participation last year compared to prior years.

	2018-19			2021-22			2021-22		
	Total tested 2018-19	Total tested (DLM) 2018-19	% tested DLM 2018-19	Total tested 2020-21	Total tested (DLM) 2020-21	% tested DLM 2020-21	Total tested 2021-22	Total tested (DLM) 2021-22	% Tested DLM 2021-22
STATE: MATH	74,669	933	1.25%	64,575	815	1.26%	70,112	904	1.29%
STATE: ELA	73,759	933	1.26%	64,907	817	1.26%	69,746	905	1.30%
STATE: SCIENCE	31,486	414	1.31%	26,469	356	1.34%	29,754	407	1.37%

Participation Rates for Students with Disabilities

Content Area	Total Number of students	Total Number of students assessed	% Participation: all students	Total Number of students with disabilities	Total Number of students with disabilities assessed	% Participation: students with disabilities
MATH						
2018-19	75,343	73,981	98.19%	11,807	11,375	96.34%
2020-21	73,676	64,575	87.60%*	11,965	10,045	84.00%*
2021-22	72,304	70,112	96.97%	11,868	11,266	94.93%
ELA						
2018-19	76,062	74,669	98.17%	11,800	11,369	96.35%
2020-21	73,459	64,907	88.36%*	11,963	10,113	84.54%*
2021-22	71,539	69,746	97.49%	11,868	11,266	94.93%
SCIENCE**						
2018-19	32,513	31,486	96.84%	4,769	4,458	93.48%
2020-21	32,159	26,469	82.31%*	5,120	3,938	76.91%*
2021-22	31,431	29,754	94.66%	4,896	4,416	90.20%

*States were allowed a one-year waiver from the 95% participation rate granted last year so we were able to submit a waiver for the 1%. It was approved.

**Science is not included in our waiver because we did not meet the minimum 95% participation rate for all students or for students with disabilities.

Our Plan and Timeline

www.ride.ri.gov/dlm and in your handouts tray

Guidance and Policy:

1. **Revise Eligibility Guidance** (*not criteria*). RIDE will select up to four LEAs to work with on revising the eligibility guidance.
2. **IEP Goal Writing.** Included as part of the *Foundations in Mathematics* and the *Using Data to Design Instructional Plans* training.

Academic Professional Development Opportunities:

1. **SETTT Grant:** *provides coaching and trainer development so that LEAs can deliver high-quality professional development to teachers of students who participate in DLM.*
2. **Foundations in Mathematics** (*see flyer in your handouts tray*)
3. **Using Data to Design Instructional Plans:** *two-day training for teachers of students who participate in DLM. Will include using data to inform and write IEP goals.*

January 19 (10 – 11:30AM): Webinar to discuss the one percent, the plan and timeline to revise eligibility guidance, all PD opportunities, and what happens if we don't make progress in reducing the percentage of students taking DLM.

- **REGISTRATION:** <https://attendee.gotowebinar.com/register/7734530366516227414>

Public Comment

- Please complete the survey at: <https://www.surveymonkey.com/r/OnePercentWaiver2022>

Individual Test Updates

Upcoming Test Coordinator Training Dates

The RISAP Training Calendar is available at www.ride.ri.gov/assessment-training

Assessment/Title of Training	Dates/Times	Registration Link
RICAS Test Coordinator Training	February 2 (1:00-3:30) <ul style="list-style-type: none">• Webinar February 9 (8:30-12:00) <ul style="list-style-type: none">• In person	http://register.gotowebinar.com/register/1031762346708800271 https://www.eride.ri.gov/workshopreg/ViewWorkshop.aspx?workshopid=1854

ACCESS for ELLs

Test Coordinator Training:

- Narrated PowerPoint is now posted at www.ride.ri.gov/assessment-training
- Office hours:

Dates/Times	Zoom Link
Friday, December 16 (12:00-1:00 PM)	https://us02web.zoom.us/j/81992191939?pwd=MW8wYitWQ0tJczVDdGZvQ2tBUjFIZz09
Tuesday, December 20 (10:00-11:00 AM)	https://us02web.zoom.us/j/83606836740?pwd=bnhKQVFRb2wxenJnLzBGQTV5NEZaQT09

ACCESS for ELLs

- WIDA AMS is now open to setup your test sessions
- **Districts** will be able to order additional materials beginning on 12/20.

Testing Dates

12/1/22-3/3/23	WIDA AMS test setup available for test sessions
12/20/22	Districts receive test materials
12/20/22-2/24/23	Additional test materials ordering window in AMS
1/9/23-3/3/23	Test Window
3/8/23	Deadline for shipping completed test materials to DRC
5/4/23	Districts receive reports - Online
5/17/23	Districts receive reports - Printed

RICAS Important Dates

Task	Dates
Deadline to update eRide student enrollment, Special Education Census and ELL Census for RICAS Registration	January 16
Complete the pre-administration SR/PNP process (must be completed by February 3 to receive PBT materials on time)	January 23-February 3
Extended SR/PNP window for CBT	ELA: February 6-March 24 Math: February 6-April 26
Infrastructure Trial (recommended)	January 25- March 15
Receive manuals and PBT materials	ELA: March 15 Math: April 12
Pre-cache operational test content available	March 20
Report packing discrepancies for PBT, if necessary	ELA: March 15-17 Math: April 13-15
ELA Test Sessions Math Test Sessions	March 27-April 28 April 24-May 26

RICAS Updates

- RIDE is collecting data on student's preferred names through eRide enrollment
- RIDE is working with Pearson to collect student's preferred names in PAN
- 2023 RICAS administration will include a student's preferred name on both their testing ticket and their testing screen
- Student reports will continue to have a student's legal name
- COMING SOON: RIDE will provide more clarity around use of the preferred name field
- ***Note: RICAS is currently the only state assessment/platform that has systems in place to use the preferred name. NGSAs, DLM, ACCESS and PSAT/SAT will not reflect this change for Spring 2023. RIDE will continue to have discussions with vendors around preferred name.***

SAT and PSAT 10

Highlights from College Board emails to test coordinators and SSD Coordinators:

- Creating a College Board Professional account
- Getting access to SSD Online.

Email about verification of AI codes will be coming 12/15/22.

Don't forget:

Now – February 21, 2023: SSD Online submission window for MLL students who need 50% extended time.

- **January 1 – February 21, 2023:** SSD Online submissions for accommodations.



Test Coordinator Handbook

(Ana Karantonis)

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Overview of RISAP Test Coordinator Handbook



Overview of RISAP Test Coordinator Handbook

- General Information and Resources
- Roles/Responsibilities of District/School Staff
- Student Participation Guidelines
- LEA and School Participation
- Student Registration / Data
- Technology Requirements
- Accommodations Policies
- Descriptions of State Assessments
- Appendices:
 - Technology Skills for Students
 - Test Irregularity Reporting
 - Eligibility for Alternate Assessments
 - Test Administration Monitoring Visits
 - Requesting Medical Exemptions

Overview of RISAP Test Coordinator Handbook

Updated for 2023:

- **Mid-year grade level changes:** general rule is that students are expected to participate in the state assessment for their grade level as it is recorded in the Enrollment Census.
 - **NOTE on PSAT and SAT:** Students cannot be moved to another grade level to participate in the PSAT or SAT unless it is for one of the following reasons:
 - The number of credits a student earned moved them from one grade to the next before the state testing window.
 - There was a mistake in the grade level reported to RIDE and the error is being corrected (see Common Data Errors below).
- **Process for submitting a medical exemption:** The paper Form 1 has been replaced by the new electronic Form 1 in the eRIDE Medical Exemption application

Reference Information

2022-2023 State Assessment Calendar: Elementary & Middle School

State testing windows are posted at www.ride.ri.gov/Assessment-Schedules

Test	Content Area(s)	Grades	Test Window Opens	Test Window Closes
ACCESS for ELLs	ELP	K-12	Jan. 9, 2023	March 3, 2023
Alternate ACCESS for ELLs	ELP <i>Field Test</i>	1-12 <i>K-12</i>	Jan. 9, 2023 <i>Feb. 14, 2023</i>	March 3, 2023 <i>April 17, 2023</i>
NAEP	<i>See following slides</i>			
RICAS	ELA	3-8	March 27, 2023	April 28, 2023
	Math	3-8	April 24, 2023	May 26, 2023
DLM	ELA, Math Science	3-8, 11 5, 8, 11	April 3, 2023	May 26, 2023
NGSA	Science	5, 8, 11	April 24, 2023	May 26, 2023

2022-2023 State Assessment Calendar: High School

State testing windows are posted at www.ride.ri.gov/Assessment-Schedules

Test	Content Area(s)	Grades	Test Window Opens	Test Window Closes
ACCESS for ELLs	ELP	K-12	Jan. 9, 2023	March 3, 2023
Alternate ACCESS for ELLs	ELP	1-12	Jan. 9, 2023	March 3, 2023
	<i>Field Test</i>	<i>K-12</i>	<i>Feb. 14, 2023</i>	<i>April 17, 2023</i>
DLM	ELA, Math Science	3-8, 11 5, 8, 11	April 3, 2023	May 26, 2023
NGSA	Science	5, 8, 11	April 24, 2023	May 26, 2023
PSAT10	Reading, Math	10	April 18, 2023 (primary)	April 19, 2023
			April 25, 2023 (make-up)	April 27, 2023
			<i>Homeschooled students & out of state students</i>	<i>April 25, 2023</i>
RI SAT School Day	Reading, Math	11	April 18, 2023 (primary)	April 19, 2023
			April 25, 2023 (make-up)	April 27, 2023
			<i>Homeschooled students & out of state students</i>	<i>April 25, 2023</i>

2022-2023 State Assessment Calendar: NAEP

State testing windows are posted at www.ride.ri.gov/Assessment-Schedules

Test	Content Area	Grades/Ages	Test Window Opens	Test Window Closes
PISA 2022 Main Study	reading, math, science	15-yr-old students	Oct. 3, 2022	Nov. 25, 2022
TALIS 2024	<i>principals and teachers</i>		February 2023	March 2023
TIMSS 2023	math and science	4, 8	March 20, 2023	May, 2023
ICILS 2023	computer and information literacy	8	April 3, 2023	May, 2023
NAEP Field Test	reading and math	4,8,12	March 20, 2023	April 14, 2023

- *Not all schools will be selected for every test. More information will be available throughout the year.*
- PISA: Program for International Student Assessment
- TALIS: Teaching and Learning International Survey
- TIMSS: Trends in International Mathematics and Science Study
- ICILS: International Computer and Information Literacy Study

Best Practices for Selecting Your Testing Windows

1. Determine how many staff you will need *before* selecting your testing window.
2. Use as much of the state testing window as possible. Even if your school testing window is over, if you're within the state assessment window, you can continue testing.
3. Plan to test 100% of students in each content area.
4. Start as early in the state testing window as possible.
5. Leave the last week of the state testing window for make-up testing.
6. For PSAT and SAT:
 - Schedule your preadministration session *before the primary testing days*. This will help you identify technology issues and familiarizes staff and students with the testing platform.
 - Activities/schedules for non-tested grades may need to be approved by the superintendent so make requests *before January 2023*. This will give you time to develop and get approval for new plans.

Assessment Office Resources

- Assessment Mailbox: assessment@ride.ri.gov
- Assessment Resources: www.ride.ri.gov/TC
 - Manuals: www.ride.ri.gov/assessment-manuals
 - Training: www.ride.ri.gov/assessment-training
 - Accommodations: www.ride.ri.gov/accommodations
- Assessment Data Portal:
 - Public Site: <https://www3.ride.ri.gov/ADP>
 - Confidential Site: <https://portal.ride.ri.gov/Account/Login>
- Ana Karantonis (ACCESS for ELLs, psychometrics)
 - 401-222-8940
 - Ana.Karantonis@ride.ri.gov
- Heather Heineke (DLM, NGSA)
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 - Heather.Heineke@ride.ri.gov
- Tricia Bowler (RICAS, PSAT 10, SAT)
 - 401-222-8478
 - Tricia.Bowler@ride.ri.gov
- Jackie Branco (NAEP, accommodations, medical exemptions)
 - 401-222-4685
 - Jacqueline.Branco@ride.ri.gov
- Phyllis Lynch (Director of Office of Assessment)
 - 401-222-4693
 - Phyllis.Lynch@ride.ri.gov

Primary RIDE Website Resources

These websites are referenced the most in our state assessment guidance materials

Webpage Name	Contents	Link
RISAP Test Coordinator Information	Updates, memo archives, monthly webinar registration link and recording/presentation archive, help desk and general RISAP info	www.ride.ri.gov/TC
Assessment Schedules	State testing windows for all assessments	www.ride.ri.gov/Assessment-Schedules
Assessment Manuals & Materials	Manuals, guides, and links to assessment websites to support administration	www.ride.ri.gov/Assessment-Manuals
Statewide Assessment Training	Training requirements and resources for test coordinators and test administrators, training calendar	www.ride.ri.gov/Assessment-Training
Assessment Accommodations	Accommodations and Accessibility Features Manual, assessment-specific resources	www.ride.ri.gov/Accommodations
Assessment Exemptions	Information about medical exemptions	www.ride.ri.gov/Exemptions
Assessment Results	Assessment reporting website resources and archive	www.ride.ri.gov/Assessment-Results
Released Items / Practice Tests	Released items, practice tests, and other resources	www.ride.ri.gov/Released-Items